



**Minutes of the
Kitsilano Secondary Parent Advisory Council and AGM**
AGM KSS Room 201
Tuesday May 29 2018, 7:00 pm

PRESENT:

PAC EXECUTIVE:

Chair: Norma Biln; **Vice-Chair:** Buket Donnelly; **Co Treasurers:** Maki Kristiansen **Secretary:** Helen Soulsbury
Members at Large: Shana Cherry, Karen Shaw, Maria Dabiri, Teri Charuhas; Patricia Thiel (Athletics Liaison)
Fundraising Chair: Roger Kao, Daniela Girard
Guests: Ranjit Bains, Jason De Couto, Sam (Student Council)

REGRETS: Toan Vo, Valerie Murray, Frances Clarke, Rebecca Jennings ; Ebru Montagano,

Members Present: 22(including Executive)

Meeting called to order at 7:07 pm

1. Approval of the Agenda

- a. **MOTION:** Approval of Agenda
Moved: Patricia Thiel
Seconded: Karen Shaw
CARRIED by majority

2. Approval of the April 24th PAC minutes

- a. **MOTION:** Approval of April 24th minutes 4.d needs to remove a zero
Moved (as amended): Patricia Thiel
Seconded: Lettie McLean
CARRIED by majority

3. School Updates

- a. Student Council: Sam
 - i. June 15 hosting Summer Fest
 - ii. Wrapping up, looking at re-elections – nominations are this week
 - iii. Positive feedback on the Centennial Celebrations
- b. Teacher Update: Mr. Jason De Couto
 - i. Gave a presentation on a new course to offer a contemporary music program (which is currently a club) where students learn aspects of forming a band, composing music and related aspects.

- ii. Gave a background of current equipment and what is needed
- iii. Equipment can be shared with drama department where voice overs and recordings are needed for films – collaborations between music and drama departments already are in place
- c. Principal's Update: Ms. Ranjit Bains
 - i. Thanked PAC and the committee for the work done on the Centennial Celebration. It was a huge success and excellent feedback. Final registration – online 1100 tickets walk-ins another 500. Working on the finances to determine if the event made any profit (which may go into a legacy fund).
 - ii. Deficiency work and field to be done during the summer.
 - iii. Next big push from PAC to work with us, VSB and Parks board and other stakeholders to have lights for the fields. The infrastructure will be roughed in (for scoreboard, seating, lights etc.)
 - iv. Finalizing course offerings for next year
 - v. Acknowledged the fundraising efforts of this PAC, led by Norma and Roger.

4. Treasurer's Report : Maki Kristiansen

- a. Maki provided the latest budget updates.
 - i. Income was \$79,908 (\$49,190 was through parents donations), and expenses so far of \$56,494.
 - ii. Remaining balance is \$40,797. We are looking to spend this on the following: \$11,132 of original teachers to be spent and additional requests of \$28,118. The final anticipated balance will be \$1,548.
 - 1. Total requests were \$50,140. Athletics \$9,000 (\$9,000 granted); Arts requested \$16,789 (\$6,789 granted); Academics \$24,351 (\$12,329 granted)
 - iii. **MOTION** to approve the additional spending requests:
 - Motion by Helen Soulsbury
 - Seconded by Buket Donnelly
 - Motion CARRIED.

5. Fundraising and Donor Wall Update: Roger Kao

- a. Thanked everyone who supported this effort.
 - i. What went well:
 - 1. Parents participation – those who volunteered, those who donated money (either a little or a lot);
 - 2. Campaign was called Inspiration 100 to link into the Centennial celebration. The goal was to raise \$250K. From July 2016 to now, over \$136K.
 - 3. Dedicated Chair with her enthusiasm and chutzpah
 - 4. Centennial year
 - 5. To raise significant monies, we need to let names to be put up. ie additional donor walls, theatre seats, gym
 - ii. We have created a culture of giving, and a routine of giving.

6. **PAC Initiatives** –

- a. Succession Planning: Norma Biln
 - i. Need new names for some positions as people have served in those positions for maximum of 3 years. Elections to take place in September

- b. Remaining Activities: Norma and Martina Mitterer
 - i. Staff Appreciation lunch June 13 (email Martina at pacluncheon@gmail.com)
 - 1. Drop off food in room 271 by 11am
 - ii. Pub night week of June 11 (June 21 is grad)

7. **Other Business** – ALL

- a. **No new items**

8. **Adjourn**

- a. **MOTION:** Adjourn the meeting.

Moved: Buket Donnelly

Seconded: Karen Shaw

CARRIED by majority

Meeting adjourned at 8:52pm

Have a Fabulous Summer!

**Minutes Respectfully Submitted by:
Helen Soulsbury - Secretary**