



**Minutes of the
Kitsilano Secondary Parent Advisory Council**

KSS Room 152

22 September, 2015, 7:30 pm

PRESENT: **PAC executive:** Chair Shelly Nicholl; Secretary Martina Mitterer; Member-at-large Eva Antoniak; Member-at-large Arthur Corber
 Administration: Principal Jim Burnham; Teacher Rep Doug Smith

Meeting called to order at 7:30 pm

1. Welcome and introductions
2. **MOTION:** Adoption of Agenda with addition of Student Council report before the Chair's Report
 Moved: Martina Mitterer
 Seconded: Eva Antoniak
 CARRIED
3. **MOTION:** Adoption of 28 May 2015 minutes - Deferred
4. **Student Council Update:** by Arjun, Vice President of Council
 - Reform of student council which will have a goal/theme and the theme is FELLOWSHIP and COMMUNITY
 - This will be done through events at the school
 - Increase focus on mentorship this year with the senior members' monitoring and developing the junior members. This will make the transition much easier for next year and give them confidence.
 - Events planned: **OCT 2**, Welcome to showcase all facets of the school; drama, athletics, clubs; Halloween; **NOV**– Local and International Charities – food bank; **DEC** – Dance; **JAN** – Council retreat; **FEB** – Valentine's Day (dance); **MAR** – Small events only; **APR** – Talent Show; **MAY** – KITS week; **JUN** – Summer fest
 - Still looking for Grade 8 reps – nomination forms in Ms. Mingo's Office that are due Oct 1
 - Created a Facebook page so everyone can stay informed
5. **Chair's Report:** Shelley Nicholl
 - October PAC meeting will be regarding the budget and parent support and attendance is requested.
 - General parent support at the PAC meetings for the coming year would be much appreciated as we will be having teachers come and speak, parent education guest speakers
 - Support the School with the Staff Appreciation Luncheon hosted by the PAC sometime around May
 - Cookie Bash in December (Parent Co-ordinator required)

- Student Positive Action Reward – started approximately 3 years ago (Co-ordinator required)

6. **Principal's Report:** Jim Burnham

Personal information:

- Former school principal of Prince of Wales Secondary
- Arrived 3 days before the school moved into the building
- Started as a Grade 7 teacher in Delta
- Worked 7.5 years at a secondary level
- 1990 became a high school counsellor
- Moved to administration thereafter

School information:

- School athletics have started and any student missed the 1st practice they are still invited to attend; students to contact the office if they miss any announcements
- Encouraged students to do extracurricular activities which makes high school much more fun
- Open Door policy – either by phone, email or in person
- Issue of the Grade 8 student and lockers. Students will be allocated a locker by the end of next week

7. **Treasurer's Report:** Susan Narvey – deferred to next meeting

8. **Teacher's Report:** Doug Smith

- Q: the students do not hear the announcements can the teachers support these by calling the class to attention?
- A: Announcements can be read at the administrative office if the students do not hear these. Students can ask the various coaches with regards to the sports announcements or the teachers regarding the other announcements. Students are encouraged to show their independence by asking or going to the office if they miss anything. We are still looking for an appropriate place to hang up bulletin boards where students can get information regarding events and clubs, etc.

9. **Election of Officer:**

Chair:	Norma Biln
Vice Chairs:	Martina Mitterer Arthur Corber
Co-Secretary:	Helen Soulsbury Roger Kao
Co-Treasurer:	Susan Narvey Maria Dabiri
Members-at-Large:	Eva Antoniak Frances Clarke
DPAC Representative:	Da'ad Dudin

Slate Voting commenced and voted in by the parents present: 54 in total

SPC Members: **PAC Executive Representative:** Eva Antonia
Shanna Cherry
Karen Shaw
Kelsy Wittmann
Norma Biln

Shelley invited Norma Biln, the incoming Chair, to say a few words. Norma emphasized the importance of setting two or three PAC goals for the year that will enhance our children's experience at KITS Secondary. One goal that she has seen emerge is the need to raise more funds to support teacher-led initiatives. We are fortunate to live in this neighborhood where many parents have the ability to financially support enhanced projects/programs. Norma encouraged parents to donate to the Kits PAC (<http://www.kitsilanopac.ca/#!fundraising/c70d>) so that we can enable and encourage our teachers to develop and deliver enhanced experiences and projects that our children can participate in. One other potential goal that was discussed was to find a streamlined way for grade 8 students to become oriented to clubs available.

Throughout the year, Norma and PAC executives look forward to hearing from parents regarding goals that can be set and measured for this year and those upcoming.

10. **Notice of Motion:** Shelley Nicholl

Motion to amend the Kitsilano PAC Constitution and Bylaws Item 3, Section IX that the terms of office for the School Planning Council be repealed to align with the BC School's Act. Then length of the term of office for the SPC was repealed from the School Act, July 24, 2015.

Motion Moved: Martina Mitterer
Seconded: Patricia Thiel
CARRIED

11. **MOTION:** To Adjourn the meeting at 9:10 pm
Moved: Kelsy Wittmann
Seconded: Shana Cherry
CARRIED

Next PAC meeting is Tuesday, October 27, 2015

**Minutes Respectfully Submitted by:
Martina Mitterer - Secretary**