

KITSILANO SECONDARY SCHOOL 2011/12
PARENT ADVISORY COUNCIL (PAC) MEETING MINUTES 01

PARENT ADVISORY COUNCIL MEETING

20 September 2011

PRESENT:

- Chris Atkinson, Principal; Germaine Tsui, Vice Principal; Alison Kerr, Vice-Principal; Barb Mingo, Counselling; Kat Zeller, Teacher
- Executive members:** Lisa Herrera (PAC Chair), Anne DeWolfe (outgoing DPAC Rep), Andrew Larigakis (outgoing Secretary), James Burton (Past Chair), Cathy Somerville (outgoing Treasurer), Lynn Sackville (Vice-Chair).
- 54 PAC member attendees** (refer to sign-in book)

Location: Drama Studio, 7:30 pm

	Minutes	Action
1.01	-Introductions by all in attendance including Grade of kid(s) at Kits.	
1.02	-Agenda tabled, seconded and carried.	
1.03	-Minutes of the last meeting. Action items from previous meeting addressed: 9.03 – Thank you's sent out by Cathy Goodban to supporting businesses. 9.06 – Donation to the Treloar family fund tabled until next meeting when will be addressed alongside budget. 9.10 - Student absence notices sometimes go to parents' junk mail if email filters not adjusted. Parents to review junk mail if concerned about student absences from school. -Minutes from last meeting tabled, seconded and carried.	
1.04	PAC Executive Elections -The following were elected: <i>PAC Chair:</i> Lisa Herrera <i>Vice Chairs:</i> Rafe Angell Saeed Dyanatkar Veronica Pacheco-Sanfuentes Lynn Sackville <i>Secretaries:</i> Ian Chunn Shelley Nicholl <i>Treasurers:</i> Rajesh Mathur Maritza Insley <i>DPAC Representatives:</i> Rachel Chen Shelley Moffat	
1.05	Treasurer's Report – Cathy Goodban -KitsNow is the only fundraiser undertaken by the PAC. Parents can donate with the form that was distributed in the Summer Mailout or via PayPal. Details on the Kits website. Recommended donation is \$75.00 per family or whatever people feel they can afford. -Details of where PAC funds were spent last year are in the Treasurer's Report which was distributed. -PAC has two accounts. One is the Admin Account which contains the money raised by the PAC through Kits Now. Second account is the Gaming Account and contains funds from the Provincial Government that are from Gaming revenue.	

	<p>-Financial year end summary balance in Admin Account is \$4,343.26 -Financial year end summary balance in Gaming Account is \$3,441.31. -Gaming funds from the Province will be down this year from \$39,000 to \$30,000. Motion: "PAC adopts the Treasurer's Financial Report for 2010 / 2011". Motion seconded and carried.</p>	
1.06	<p>Canadian Parents for French (CPF) -This year CPF has representation at Kits from both French Immersion and Core French. -Kits CPF representatives are Veronica Pacheo-Sanfuentes and Lesley Douglas. -Parents encouraged to become members. Can go to CPF website to sign up. Membership helps direct more resources to the school.</p>	
1.07	<p>School Planning Council -The School Planning Council composed of 3 parent representatives, the Principal and student representatives. -The SPC meets three or four times per year, discusses, drafts and oversees implementation of the School Growth Plan. The School Growth Plan is described in detail on the school website. -The term for parent SPC members runs concurrent with the calendar year, not school year. -Parent SPC representatives this year are: Lisa Herrera Wyeth Wasserman Brenda Cameron</p>	
1.08	<p>Principal's Report – Chris Atkinson -The school this year has 1492 students and is full. -There are 460 classes (blocks) <i>-Teachers are currently in Phase One of Job Action. Government and teacher's union are very far apart and a quick resolution is not anticipated. The following is a list of things teachers are "not permitted to do" during the current job action:</i> No reporting (Report Cards - other than Grade 12) No meetings outside of school time Parent walkabout is cancelled Parent – Teacher conference is cancelled Field trips will continue to go ahead Sports programmes will continue to go ahead Volunteering will continue to go ahead Clubs will go ahead Mr. Atkinson is Grade Administrator for Grade 12</p>	
1.09	<p>-New Vice-Principals introduced: Germaine Tsui, Vice Principal and Grade Administrator for Grades 9 and 11 Alison Kerr, Vice-Principal and Grade Administrator for Grades 8 and 10. -List of administrative responsibilities distributed. Information also on the Kits web site.</p>	
1.10	<p>Barb Mingo – Head of Counselling introduced. She is also the Counsellor in charge of Grade 9s. -Counsellors stay with students from year to year. Ms. Mingo started with her group as Grade 8s last year and will be with them in Grade 10 next year. -Counsellors work with students, parents and teachers.</p>	
1.11	<p>Teacher's Report – Kat Zeller -Ms. Zeller teaches ESL and Grade 8 Business classes. -Kits has this year introduced a Tutorial Block at the beginning of each school</p>	

	<p>day. Tutorial runs from 8:30 – 8:48 am. Tutorial is a time for students to seek help in classes where they are struggling, to do homework or silent reading.</p> <ul style="list-style-type: none"> -Parents are encouraged to ask their kids what they are doing in Tutorial. -Is not a time for hanging around in the hallways. <p>Teacher Job Action is in effect.</p> <ul style="list-style-type: none"> -Main issues are class size and composition. Teachers want limits enshrined in law. -Out of class time and all of preparation time are not currently covered in the contract. -Salary is also an issue. Teachers in some other provinces make considerably more money. -Information can be found on the BCTF web site. -Teachers would like to see local bargaining as situations vary across the province. -There will be no Report Cards during job action. -Students will be graded on their work as normally with grades for individual items given to students as each teacher normally would. -Students will receive all of their marked work. -If students are not passing a course, parents will be contacted. -Teachers can communicate with parents during regular school hours (8:30am – 3:07 pm) but each teacher has as many as 300 students and most of school hours taken up. 	
1.12	<p>Further discussion of Tutorial Block by Mr. Atkinson.</p> <ul style="list-style-type: none"> -No attendance taken. Students are at dispersed through school and not consistently in the same place for tutorial, making attendance impossible. -Work is self-directed and a step towards individualized learning. -Tutorial provides a chance for students to get help. -Chance to develop healthy life skills. -There is no punishment if students do not attend. -So far student attendance is good. -Additional information went out in the school e-bulletin. 	
1.13	Meeting Adjourned.	

End of Minutes to meeting of 20 September 2011

Minutes by Andrew Larigakis