



**Minutes of the  
Kitsilano Secondary Parent Advisory Council**

KSS Library

27 October, 2015, 7:30 pm.

**PRESENT:** **PAC executive:** Chair: Norma Biln; Vice-Chairs: Martina Mitterer, Arthur Corber; Co-Secretaries: Helen Soulsbury, Roger Kao; Co-Treasurers: Susan Narvey, Maria Dabiri; Members-at-large: Eva Antoniak, Frances Clarke; DPAC Representative: Da'ad Dudin  
**Administration:** Principal: Jim Burnham; Teacher: Rep Doug Smith; Student Council Rep: Ericsson Sing.

**REGRETS:** Shelley Nicholl, Past Chair  
Members: **24** (including Executive)

Meeting called to order at 7:35 pm

1. Welcome and introductions

- a. **MOTION:** Adoption of Agenda with addition of Teacher's report by Doug Smith  
Moved: Eva Antoniak  
Seconded: Martina Mitterer  
CARRIED
- b. **MOTION:** Adoption to approve the meeting minutes of 22 Sep 2015  
Moved: Sara McGillivray  
Seconded: Susan Narvey  
CARRIED

2. **Student Council Update: Ericsson Sing**

Introduced himself as Student Council President. Want to build a sustainable and diverse council. First event was Club day. Second event is Halloween taking place this week. In November to have speakers and fundraising events. In Terms 2 and 3 looking to do more entertainment events including school barbeque. Have two Grade 8 reps now who he wants to mentor and develop their leadership. Look forward to working with PAC.

3. **Teachers Report:** Doug Smith

Presentation on Understanding How Media influences Children taking place October 28 at Eric Hamber.

4. **Chair's Report:** Norma Biln

a. PAC 2015/16 Approach (Inform & Discuss)

Shift from not having enough funding to ask what more we can do for our students. Want to generate ideas from PAC, parents, administration teachers and students. Some ideas include installation of new bike racks on school grounds. We want to acknowledge donations and support to Kits by saying "Thank You". Norma then shared contributions between this and last year. Donations already 3 times more than last year. Norma then talked about the process. 25 projects requested. More funds requested than available. We need to continue creative fundraising in hopes of better supporting our kids and school projects.

b. Kits PAC Funds Kids Campaign (Inform & Discuss) This event with student participation was delayed due to scheduling conflicts.

5. **Project Funding**

a. PAC Recommendation (Inform & Discuss)

Methodology used a blend of historical amounts, first time requests, proportion of total request, to top up academics, project - specific donations. Questions asked to clarify the budget spreadsheet. Parents encouraged to ask about specific funding requests. At this point about 10% are designated donations (i.e. funds directed to specific projects). Discussion around Student Council and how to support each other. Norma then discussed the proportion of total budget allocation.

b. **MOTION:** Adoption of Kits PAC Funding Recommendation

Moved: Arthur Corber

Seconded: Eva Antoniak

CARRIED

c. **MOTION:** That the board continue to allocate any incoming funds to the remaining requests on a percentile basis until all the requests are covered.

Moved: Karen Shaw

Seconded: Da'ad Dudin

CARRIED

6. **Principal's Report:** Jim Burnham

a. **New School update:** Details of new building is 95% complete. Now wall-mounted projectors centred for 40 classrooms. Whiteboards installed. Will also put in Apple TV. Minister of Education was here last few weeks for opening. Issues with shop areas as they were behind but now metal shop certified and ready to go, Wood shop still not ready, issues with dust collector and then will be complete but end of this week.

b. Encouraged parents to visit during the day to view the building as it is very impressive. Students reacting positively to changes and initial concerns around windowed classrooms seem to be unrealized. Shelving, blinds etc still outstanding.

c. **Athletics update:** Volleyball, long distance running, rugby, field hockey currently taking place.

- d. **Curriculum update:** Grade 8 and 9 new BC curriculum from Province currently available for use. New Grade 10 to 12 curriculum update will be available for use as of September 2016 and fully implemented in September 2017. Some changes in professional development days and non-instructional time.
- e. **SPC update:** School planning committee structure will be changing - still waiting for clarification
- f. **School plan:** School plan on the website with focus on two goals: Student engagement and creating a well-rounded student and enhancements with lessons on Aboriginal heritage and history.
- g. **Addressing Student Stress:** Survey indicated that Kits Grade 10 students had the highest anxiety levels nationally. One parent (Nancy K.) shared that Pinwheel series (Kelty Mental Health Centre) has three perspectives on issues such as anxiety, depression, suicide prevention at Eric Hamber.

#### 7. Parents Feedback and Ideas (Discussion)

- a. **Student Collaboration:** One idea was to collaborate with students to fundraise, WE club will be helping by phoning parents. PAC Exec have been working with the WE Club to phone parents. A script has been shared with students. Discussion took place as to whether this approach was supported. The children will be in one room with adults while calls were taking place. One idea is that students call parents that they know.
- b. **Corporate Sponsorship:** Vancouver School Board Policy does not allow corporate sponsorships that require branding locations at the school. Unrestricted corporate cash donations to the School ok. One suggestion is to have a thank you page in the year book that acknowledges companies that have supported the school. Martina to contact Mr. Mehl, who is the teacher in charge of the annual production, to see if we can allocate a page for these acknowledgments.
- c. **Engage Kitsilano Parents at large events:** Nancy Kartsonas put forward some ideas regarding an Outreach Committee led by Kits PAC. Increase email subscribers by encouraging sign ups and engagement of parents. Ideas include having PAC members with iPad devices at large events (ie parent-teacher conference or drama performance) to approach parents and asking them to sign up for PAC email communications and signing them up on the spot, and/or have a table with information. Also have a fundraising wish-list prepared to share with parents and asking them to donate on the spot. Some discussion around whether this marketing material should/should not be printed on paper for distribution.

#### 8. Call for Volunteers

- a. **Christmas Cookie Bash** - Parents bake cookies and distribute to teachers as a token of parent/student appreciation around the holiday time. Norma will send out a newsletter to coordinate this.
- b. **Student Positive Action** - Shelley is looking for help for evaluating submissions.

9. **Other Business**

a. **SPC Status** - Jim provided this as part of his report.

b. **MOTION:**       **To change the start time of Parent Advisory Committee meetings from the current start of 7:30 pm to to 7:00 pm.** Vote: 10 in favour, 5 against. CARRIED

10. **MOTION:**       Adjourn the meeting at 9:10pm  
                          Moved: Frances Clarke  
                          Seconded: Martina Mitterer  
                          CARRIED

**Next PAC meeting is           November 26 , 2015**

**Minutes Respectfully Submitted by:  
Helen Soulsbury and Roger Kao: Co- Secretaries**