



**Minutes of the  
Kitsilano Secondary Parent Advisory Council**

KSS Library

25 February 2016, 7:00 pm

**PRESENT:** **PAC executive:** Chair Norma Biln; Co-Secretary Helen Soulsbury; Co-Treasurer Maria Dabiri; Member-at-large Frances Clarke; DPAC Representative Da'ad Dudin,  
**Administration:** Principal Jim Burnham; **Teachers:** Doug Smith and Ryan Parker

**REGRETS:** Vice-Chairs Martina Mitterer, Arthur Corber; Co-Treasurer Susan Narvey; Co-Secretary Roger Kao; Member-at-large Eva Antoniak;  
Members: 15 (including Executive)

Meeting called to order at 7:12pm

1. Welcome and introductions

Norma opened meeting.

- a. **MOTION:** Adoption of Agenda  
Moved: Anne-Marie Lapointe  
Seconded: Da'ad Dudin  
CARRIED by majority
  
- b. **MOTION:** Adoption of 28 January 2016 minutes  
Moved: Frances Clarke  
Seconded: Anne-Marie Lapointe  
CARRIED by majority

2. **Teacher Address to PAC:** Doug Smith and Ryan Parker

- a. **Doug Smith:** Doug gave a brief update about some of the activities our PAC funds have been used. Robotics and Engineering club this year started. Involvement by students in all grades. Hope to have cross-school challenges. A safe place for kids to hang out, leadership, peer tutoring; very rewarding. He also shared how the creative writing students did a day trip to Gambier Island with their teacher, Mr. Ramsay. The kids put together a book or writings, vignettes and involves creative writing students.
- b. **Ryan Parker:** Ryan took the PAC group to his room to show us equipment the PAC helped provide and a sneak peak at the intro to the TV series that the students is Drama, Film, Theatre, and Creative Writing are working on.

3. **Principal's Update:** Jim Burnham

- a. Still dealing with deficiencies within the school, and encouraging teachers to report them so they will be addressed.

- b. Drills on “Code Red” which is a lock-down drill in case there are intruders are being developed with a drill targeted for May. Concerns have been raised about the amount of glass in the classrooms, though it appears to help with student behavior due to visibility the glass provides.
- c. How the school is helping to make Kits a safe place for students and a place where they want to be.
- d. The local newspaper, The West Ender had an article about talked about the new school, with a focus on Drama teacher Ryan Parker and his vision for the program, making connection with students and investments in up-to-date equipment and industry technology.
- e. Basketball Update: There are 9 to 10 teams across all grades and most of the teams qualified for playoffs/provincials.
- f. Valentine’s Day dance was a success, especially splitting the dance grades 8/9/10 and grades 11/12. Kudos to Student Council.
- g. Pink Day – anti-bullying assembly and walk for grades 8 through 11. There was singing, poetry and speeches about anti-bullying. Student-led.
- h. Report cards go out March 11, which is also last day before Spring Break.
- i. “Tell them from Me survey was completed”. Returns on survey were good (approx. 70%). Survey will be shared on the website, as well as teachers and students. How to help students around safety, connections, studies, drug use. Anxiety across the grades, most grades between 10 and 20 % except grade 11s which is around 37%. Questions around positive relationships, bullying were asked.
- j. Arts Fair was excellent. So many students with family and friends. Looking for next year to include woodworking and metal working as well.
- k. Administrators were told not to create school-specific plans this year because the School Board is in the process of developing a plan, which in the future, each school will develop an aligned plan to. Therefore all regular SPC meetings were not held this year and no plan will be submitted.

#### 4. Chair’s Report: Norma Biln

- a. 2015/16 Goals and Activities to Date
  - i. Fundrasie to the benefit of our kids
  - ii. Listen to ideas and turn ideas into action
    - 1. Fundraising during Parent-Teacher conferences
    - 2. Bike racks for students
  - iii. Build the parent community spirit
    - 1. Pub night.
- b. Upcoming Activities and Suggestions
  - i. Norma showed a table of completed and planned actions:

| Completed and Planned Activities |  |   |
|----------------------------------|--|---|
| Fundraising                      | Ideas to Action                                      | Community Spirit                            |
| WE Club Collaboration            | More Bike Racks                                      | Teacher appreciation<br>Cookie Bash         |
| PT Conference<br>Fundraiser      | Grade 8 needs for more<br>orientation Kids & Parents | January and Fall New<br>Grade 7 Orientation |
| Arts Night Fundraiser<br>Feb 17  | Streamline classroom<br>online resources             | PAC Guest Speakers                          |
| High-End Rummage<br>Sale         | PAC Scholarships                                     | Kits Parent Pub Night                       |
| Corporate sponsorships           |  | Teacher appreciation<br>Lunch in Spring     |
| Car wash                         |  | Student Positive Action                     |

- ii. Blue items completed; Pink what is being worked on;
- iii. Corporate Donors and Partners who are in our community and have some involvement with our school. Donors so far are WhiteSpot, Colony Pub, Blue Sky clothing, Pharmasave, CIBC, Float House, Steeped Tea, Back 2 Health Chiropractic clinic; Vancouver Film School; Nat’s Pizza
- iv. Pub Night is March 10 at Colony Bar. Burger and Brew is \$20.50. Profit is \$7.50 per ticket. There will be draw prizes and silent auction items. PAC is encouraged to spread the word to friends and family.

**5. PAC Treasurer’s Report:** Maria Dabiri

- a. Maria provided a breakdown of money received during the year. Gaming grant is \$26,980. Parent donation in November was \$9K, and now is at \$14K (an increase of 6K in three months). We have been able to fund many of the outstanding items. Targeted donations to Arts program, Robotics, Math. Science department received funds to purchase a stand for a skeleton.
- b. After expenses there is \$1,766.94 fund still available. We are hoping to raise the outstanding 10K to fully fund all teachers’ submissions in the area of Athletics, Arts and Student Services. We will look at funds that were allocated but not used in other programs used to fund Student Services.
  - i. **MOTION:** To use the current balance to fund the remaining requested amount for the Mini School.

Moved: Ingrid Sulston  
 Seconded: Karen Shaw  
 CARRIED by majority
- c. Karen Shaw asked questions around a school plan. She is asking if dairy products (milk, chocolate milk) for vending would be an option. Jim said that there won’t be a school plan for next year due to changes made by Province but he’ll look into the vending question.

**6. Kits Girl Empowerment Club Intro:** Senior Student Shirley Lei

- a. Idea started by being involved with Dress for Success non-profit and wanted to bring that spirit to our school. Wants to run a fundraiser to support Dress for Success initially and see where it

goes. First fundraiser will be a clothing drive – clothes not work related will be donated to Covenant House. This will take place after March Break. They meet room 136 on Tuesdays at lunch time. Please encourage your daughters and sons to get involved.

- b. PAC had a number of questions and suggestions around building a competitive spirit and having women who have benefited from Dress for Success to speak to kids to build awareness. As well, Dress for Success runs clothing sales to help raise money for their program. Parents were very receptive.

**7. PAC Meeting Attendance Prize Draw** Karen Shaw was the lucky winner. Congratulations Karen!

**8. Adjourn**

- a. **MOTION:** Adjourn the meeting.

Moved: Gayle Farrell

Seconded: Anne-Marie Lapointe

CARRIED by majority

Meeting adjourned at 8:38 pm

**Next PAC meeting is April 28, 2016**

**Minutes Respectfully Submitted by:  
Helen Soulsbury – Co-Secretary**