

**Minutes of the Regular Meeting**  
**Kitsilano Secondary Parent Advisory Council**

KSS staff room

April 17, 2012, 7:30 pm

**PRESENT:**

PAC executive: Chair Lisa Herrera; Vice-Chairs Lynn Sackville, Saeed Dyanatkar and Rafe Angell; Treasurers Raj Mathur and Maritza Insley; Secretaries Ian Chunn and Shelley Nicholl; DPAC reps Shelly Moffat and Rachel Chen

Administration: Principal Chris Atkinson; Teacher Rep Kat Zeller.

Members: XXX

Meeting called to order at 7:30 pm

1. Welcome and introductions

2. MOTION: Adoption of April Agenda

Moved: Shelley Nicholl

Seconded: Claire XXX

CARRIED

3. MOTION: Adoption of February 21<sup>st</sup> minutes

Moved: Saeed Dyanatkar

Seconded: Shelley Nicholl

CARRIED

Adoption of March 5<sup>th</sup> minutes (Extraordinary General Meeting)

Moved: Rafe Angell

Seconded: Val XXX

CARRIED

4. Principal's Report – Principal Chris Atkinson

Planning is underway for 2012-13, based on student requests; this timetabling provides information for staffing requirements, to be filed May 4.

The School Board budget indicates a \$5 million deficit; the information is all public, and Chris urges people to review it: there are to be two opportunities for feedback.

Responding to a question, Chris noted that some money had been saved through salaries not being paid for strike days. Regarding report cards, a Labour Relations Board ruling was due, which would indicate whether BCPSEA's request for retroactively filled-in report cards would need to be completed. In the meantime, grade 12 students who self-identify (need their marks for graduation or for post-secondary scholarships) would be able to get reported grades.

5. Teachers' Report – Teacher Kat Zeller

- a. Reports from departments: successful math competitions; spring athletic teams competing – qualified volunteer coaches welcome; year-end Music Concert scheduled for May 29

(Tuesday); drama – Senior Improv team came second nationally, *Aladdin* and *Penny Candy* successful, Edinburgh trip still on for *Village of Idiots*, and *Spring Awakening* welcomes us.

- b. Job action – thanks for ongoing support; not planning any new extra-curricular activities; hoping for a truly independent mediator; “Better Schools for BC” is BCTF’s plan; BCTF members were voting this day and the next on a proposed package.

6. Treasurer’s Report and two funding requests– Raj Mathur

- a. The Admin Account holds \$5,279.31, and the Gaming Account \$14,528.06. In response to a question regarding why the Gaming Account is so high, Raj noted that the bus purchase did not work out. Lisa suggested we defer discussion of all further requests not already on the agenda to the regular May meeting.

MOTION: To fund the Reach for the Top team \$165.00 out of the Gaming Account.

Moved: Lisa Herrera

Seconded: Saeed Dyanatkar

CARRIED

MOTION: To fund the Art Department \$300.00 out of the Admin Account.

Moved: Lisa Herrera

Seconded: XXX (Name starts with “C”)

CARRIED

7. Call for Volunteers – Lynne Sackville, Elene XXX

Lynne asked for volunteers for an evening in June: there is a need for parents of students who are not graduating to help with the After-grad party on the night of June 20 (Wednesday). The Graduation Ceremony will be at the Orpheum, followed by a party at the Hyatt Regency; parents of grads leave, but other parents stay till 4 a.m., just to keep a friendly eye on things.

Elene noted there is also a need for someone to take over the role of making sure the Refreshments are available for the PAC meetings, six per year. There is also a Coffee Morning at the start of the year. Volunteers can express interest at kitspac@hotmail.com.

8. Speaker: CitySpaces Consulting

- a. 604-687-2281; Gwynn at ext. 225; Kate at ext. 226; Twitter @KitsilanoRenew; cityspaces.ca/projects/project/Kitsilano-Renewal
- b. The school ranks as a heritage building, helping to define the city of Vancouver and provide a sense of place. (At the same time, the heritage wall will be a design constraint). The province is funding a seismic renewal in the amount of \$57.8 million, and the Design-Build process has been initiated, aiming for “LEED Gold Equivalent” for 18,000 m<sup>2</sup>, with work to begin in the summer of 2013.
- c. The Design-Build facility consultant is the engineering firm Stantec; Jim Tanabe spoke about the timelines of the process. Right now, a “Terms of Reference” document is being developed, which will indicate the requirements of performance. This document should take into consideration the concerns, issues, and aspirations of teachers, students, the PAC, the community association, Heritage Vancouver, and so forth. 18% of the space is to be dedicated to “Neighbourhood-centred Learning.” It is expected that “21<sup>st</sup>-century Learning,” with a focus

on student-based learning, built-in multi-media, group teaching areas, and open spaces will contribute to an overall design that situates the school itself as a teaching tool.

- i. In May, a Request for Qualified Teams will be issued. Teams include design, construction, and financing: architects, engineers, quantity surveyors, mechanical, electrical, and so on.
- ii. In June, there will be an Open House.
- iii. In August, shortlisted Qualified Teams will get the specifications, so that they can produce detailed designs by early next year (January). In February, a Project Board, with representation from the Vancouver School Board and Partnerships BC (a crown corporation involved in the procurement process), along with a Fairness Advisor (often a lawyer), will review the bids and make a selection.

In light of extensive discussion, including concerns about opportunities for input and of trust, a decision was made to hold another Extraordinary General Meeting, in May.

9. Chair's Wrap-Up – Lisa Herrera

Lisa called for nominations for PAC executive elections for the next school year.

10. Meeting adjourned 9:30

/IC